



SRI GURU GRANTH SAHIB WORLD UNIVERSITY

Fatehgarh Sahib - 140406

Established under Punjab State Act 20 of 2008, Approved by U.G.C. under Section 22 of U.G.C. Act
Internal Quality Assurance Cell

Minutes of Meeting

Date: 31.08.2023

The meeting of Internal Quality Assurance Cell was held on 31.08.2023 at 4.00 PM. The following members were present during the meeting:

1. Prof. (Dr.) Ramesh Arora, Director, IQAC
2. Dr. Ankdeep Kaur Attwal, Coordinator, IQAC
3. Dr. Kanchan Garg, Assistant Professor, Department of Commerce & Management Member IQAC
4. Dr. Supreet Bindra, Assistant Professor, Department of Physiotherapy, Member IQAC
5. Dr. Rahul Badru, Assistant Professor, Department of Chemistry, Member IQAC
6. Dr. Harneet Billing, Assistant Professor and In-charge, Department of Education, Member IQAC
7. Dr. Nav Shagan Deep Kaur, Assistant Professor and In-charge, Department of Social Sciences, Member IQAC
8. Dr. Navneet Kaur, Assistant Professor, University School of Law, Member IQAC
9. Ms. Jaspreet Kaur, Assistant Professor, Department of English, Member IQAC

MINUTES:

1. Welcome and Introduction of New Members

The meeting commenced with a welcome address by the Director IQAC Prof (Dr.) Ramesh Arora, who extended greetings to the newly constituted IQAC members. Each member introduced themselves, providing a brief overview of their roles, expertise, and areas of focus. The Director expressed appreciation for their participation and highlighted the importance of collaborative efforts to enhance the institution's quality benchmarks.

2. Discussion on the Preparation and Filing of the Self-Study Report (SSR)

The Director initiated a discussion on the preparation of the Self-Study Report (SSR), which is vital for the upcoming accreditation process. The following points were discussed:

- The IQAC Coordinator provided an update on activities and actions taken by previous members of the cell.
- It was decided in the meeting that each departmental must assign one NAAC coordinator at the department level who will be compiling the data required for SSR.

- The committee emphasized the need for accurate and thorough documentation to reflect the institution's strengths and areas of improvement.

3. Responsibilities Assigned for SSR Completion

Members were assigned criteria wise specific responsibilities to streamline the process which are as follows:

Criterion 1: Dr. Navneet Tiwana

Criterion 2: Dr. Harneet Billing

Criterion 3: Dr. Supreet Bindra

Criterion 4: Dr. Kanchan Garg

Criterion 5: Dr. Navshagan Deep Kaur

Criterion 6: Dr. Rahul Badru

Criterion 7: Ms. Jaspreet Kaur

The Director IQAC proposed a follow-up meeting to review progress and ensure timely completion.

4. Any Other Business (AOB)

- It was agreed that a follow-up meeting would be held on 04.09. 2024 which will be with worthy Vice Chancellor and Chairperson IQAC Prof. (Dr.) Pritpal Singh, to discuss progress on the SSR filing and any challenges encountered.

Conclusion:

The meeting concluded with a vote of thanks to all attendees for their dedication and commitment to quality enhancement.

Ramesh Arora
Prof. (Dr.) Ramesh Arora
Director, IQAC

Director
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