

SRI GURU GRANTH SAHIB WORLD UNIVERSITY

Fatehgarh Sahib - 140406

Established under Punjab State Act 20 of 2008, Approved by U.G.C. under Section 22 of U.G.C. Act)

Internal Quality Assurance Cell

Minutes of Meeting

Date: 18.10.2023

The meeting of Internal Quality Assurance Cell was held on 18.10.2023 at 3.30 PM. The following members were present during the meeting:

1. Prof. (Dr.) Ramesh Arora, Director, IQAC
2. Dr. Ankdeep Kaur Attwal, Coordinator, IQAC
3. Dr. Kanchan Garg, Assistant Professor, Department of Commerce & Management
Member IQAC
4. Dr. Supreet Bindra, Assistant Professor, Department of Physiotherapy, Member IQAC
5. Dr. Rahul Badru, Assistant Professor, Department of Chemistry, Member IQAC
6. Dr. Harneet Billing, Assistant Professor and In-charge, Department of Education,
Member IQAC
7. Dr. Nav Shagan Deep Kaur, Assistant Professor and In-charge, Department of Social
Sciences, Member IQAC
8. Dr. Navneet Kaur, Assistant Professor, University School of Law, Member IQAC
9. Ms. Jaspreet Kaur, Assistant Professor, Department of English, Member IQAC

AGENDA

1. Review of Progress on Data Collection and Documentation of Criteria 1 and 7.
2. The progress of other Criteria will also be discussed.

MINUTES

Welcome and Opening Remarks

The meeting commenced with the IQAC Director, Prof. (Dr.) Ramesh Arora, welcoming all members and outlining the main objectives of the meeting. The focus of the session was on reviewing the progress in data collection and documentation for Criteria 1 and 7, with an additional review of other criteria.

Review of Progress on Criteria 1 (Curricular Aspects)

- The team responsible for Criterion 1 provided an update on data collection related to the curricular aspects, including course content, program outcomes, and feedback from stakeholders.

- Members discussed the challenges encountered, such as delays in gathering feedback and aligning program outcomes with updated curricular frameworks.
- It was decided that a follow-up session with departmental coordinators would be held to streamline the data collection process and improve efficiency.

Review of Progress on Criteria 7 (Institutional Values and Best Practices)

- The lead for Criterion 7 presented the current status of documentation, specifically focusing on environmental sustainability initiatives, inclusive practices, and gender equity programs.
- Members noted that documentation for community engagement programs and green campus initiatives is progressing but requires additional evidence.
- Suggestions were made to enhance documentation by including photographic evidence and testimonials from program beneficiaries.

Discussion on the Progress of Other Criteria

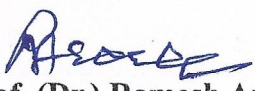
- Brief updates on other criteria (Criteria 2-6) were provided by respective teams, summarizing the current status of data collection and documentation.
- Criterion 3 (Research, Innovations, and Extension) was noted to have gathered much data, though additional work is needed on obtaining publications and faculty research data.
- Criterion 5 (Student Support and Progression) was discussed, highlighting improvements in data tracking for student placements and alumni engagement.
- The committee resolved to hold weekly review meetings to ensure timely updates on all criteria.

Action Items

- All teams were advised to complete their respective documentation by the specified deadlines and report any challenges to the IQAC Director promptly.
- A follow-up meeting was scheduled to assess the documentation quality and make final adjustments before submission.

Conclusion

The IQAC Director thanked all members for their contributions toward institutional quality enhancement. The meeting concluded with an emphasis on teamwork and dedication to completing the IQAC objectives within the stipulated timelines.


Prof. (Dr.) Ramesh Arora
 Director **Director IQAC**
 Internal Quality Assurance Cell
 Sri Guru Granth Sahib World University
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