



SRI GURU GRANTH SAHIB WORLD UNIVERSITY

Fatehgarh Sahib - 140406

Established under Punjab State Act 20 of 2008, Approved by U.G.C. under Section 22 of U.G.C. Act)

Internal Quality Assurance Cell

Minutes of Meeting

Date: 28.11.2023

The meeting of Internal Quality Assurance Cell was held on 28.11.2023 at 11.00 AM. The following members were present during the meeting:

1. Prof. (Dr.) Pritpal Singh, Vice- Chancellor, Chairman IQAC
2. Prof. (Dr.) Ramesh Arora, Director, IQAC
3. Dr. Ankdeep Kaur Attwal, Coordinator, IQAC
4. Dr. Kanchan Garg, Assistant Professor, Department of Commerce & Management Member IQAC
5. Dr. Richa Brar, Assistant Professor, Department of Mathematics, Member SSR
6. Dr. Supreet Bindra, Assistant Professor, Department of Physiotherapy, Member IQAC
7. Dr. Rahul Badru, Assistant Professor, Department of Chemistry, Member IQAC
8. Dr. Harneet Billing, Assistant Professor and In-charge, Department of Education, Member IQAC
9. Dr. Nav Shagan Deep Kaur, Assistant Professor and In-charge, Department of Social Sciences, Member IQAC
10. Dr. Navneet Kaur, Assistant Professor, University School of Law, Member IQAC
11. Ms. Jaspreet Kaur, Assistant Professor, Department of English, Member IQAC

AGENDA:

To review the status of the data collected from all departments for the Self-Study Report (SSR) and to evaluate the readiness of the final draft for submission.

MINUTES:

- The meeting began with a welcome by the Chairperson IQAC and Hon'ble Vice Chancellor Prof. (Dr.) Pritpal Singh. The Vice Chancellor acknowledged the efforts made by IQAC and the departments to collect comprehensive data and emphasized the necessity of ensuring accuracy and completeness. The purpose of the meeting was to review the overall quality, accuracy, and readiness of the collected data.
- The IQAC Coordinator presented the comprehensive report of the data collected and other efforts made for the same during past few months. She highlighted about the cooperation and coordination which she has received from all teaching departments and from the IQAC and SSR filing team members.

- Then the criteria wise data was presented before Hon'ble Vice Chancellor to evaluate the accuracy and readiness of the compiled data.
- **Criterion I: Curricular Aspects:** The data was found to be well-organized, with most departments completing their reports on course updates, curriculum development. The data regarding feed back analysis from the stakeholders needs to be worked out. A few final updates were requested on minor curriculum modifications made in the last academic year.
- **Criterion II: Teaching, Learning, and Evaluation:** A detailed presentation was given on the collected data regarding teaching methodologies, evaluation practices, and student assessment outcomes. The Vice Chancellor suggested incorporating additional student feedback analysis to strengthen the evaluation section.
- **Criterion III: Research, Innovations, and Extension:** The Vice Chancellor reviewed the data on faculty research publications, and community outreach activities. It was noted that while most of the research publication data was complete, while the data regarding the book chapters is still incomplete. It was suggested that more information was needed on departmental collaborations and outreach activities. The data regarding start-up by the University students need to be reviewed and updated.
- **Criterion IV: Infrastructure and Learning Resources:** The data on facilities, infrastructure upgrades was found to be satisfactory while more appropriate data should be presented in case of library resources, and ICT tools. The Vice Chancellor asked for a clearer breakdown of the budget spent on recent infrastructure improvements.
- **Criterion V: Student Support and Progression:** The criteria In-charge presented the data on student progression, support services, and placement outcomes. The data related to the student placement and higher education was found to be incomplete and it was suggested that this data should be taken from the Training and placement cell of the University. Moreover, the data regarding alumni engagement can be taken from the office of Dean alumni.
- **Criterion VI: Governance, Leadership, and Management:** The Vice Chancellor reviewed the institutional governance policies, leadership structures, and decision-making processes outlined in the collected data. Recommendations were made to update the sections of decentralization wherein the special mention should be made for the decentralization of examination system. It was suggested that all the documents which are in Punjabi language must be having their translated copy in English language.
- **Criterion VII: Institutional Values and Best Practices:** The collected data on best practices, environmental initiatives, and social responsibilities were well-documented. The Vice Chancellor suggested to add the green audit reports and the notices regarding green initiatives adopted by the University.

The Vice Chancellor concluded the meeting by expressing confidence in the team's ability to meet the final submission deadline. Appreciation was extended to the IQAC for their hard work and dedication throughout the data collection process.


 Prof. (Dr.) Ramesh Arora
 Director IQAC
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