



# SRI GURU GRANTH SAHIB WORLD UNIVERSITY

Fatehgarh Sahib - 140406

Established under Punjab State Act 20 of 2008, Approved by U.G.C. under Section 22 of U.G.C. Act)

## Internal Quality Assurance Cell

### Minutes of Meeting

Date: 23.01.2024

The meeting of Internal Quality Assurance Cell was held on 23.01.2024 at 02.30 AM. The following members were present during the meeting:

1. Prof. (Dr.) Ramesh Arora, Director, IQAC
2. Dr. Ankdeep Kaur Attwal, Coordinator, IQAC
3. Dr. Kanchan Garg, Assistant Professor, Department of Commerce & Management Member IQAC
4. Dr. Richa Brar, Assistant Professor, Department of Mathematics, Member SSR
5. Dr. Supreet Bindra, Assistant Professor, Department of Physiotherapy, Member IQAC
6. Dr. Rahul Badru, Assistant Professor, Department of Chemistry, Member IQAC
7. Dr. Harneet Billing, Assistant Professor and In-charge, Department of Education, Member IQAC
8. Dr. Nav Shagan Deep Kaur, Assistant Professor and In-charge, Department of Social Sciences, Member IQAC
9. Dr. Navneet Kaur, Assistant Professor, University School of Law, Member IQAC
10. Ms. Jaspreet Kaur, Assistant Professor, Department of English, Member IQAC
11. Dr. Monika Airi, Assistant Professor, Department of Zoology, Member SSR

### MINUTES:

- The meeting began with the welcome address by the Director IQAC Prof. (Dr.) Ramesh Arora.
- The IQAC Coordinator Dr. Ankdeep Kaur Attwal provided an update on the completion status of the SSR. It was noted that significant progress had been made since the last meeting, with almost all data gaps addressed and discrepancies resolved by the respective departments.
- The criteria in-charges were told to prepare a short presentation of all the data so that the critical points and gaps if any can be discussed in the next meeting.
- It was recommended by all the members that the statistical data, claims and supporting documents should be cross-verified for accuracy and relevance.
- It was decided that as almost all the relevant data has been received so now the process of data validation should be started.

- The next point discussed in the meeting was regarding the Workshop being organized by IQAC on 24 January 2024. The duties for the smooth conduct of the workshop were assigned and it was recommended that all the members of IQAC and SSR team should attend the workshop and the departments were instructed to send the NAAC coordinators and the other faculty members also.
- It was discussed that the workshop would not only improve teaching practices but also strengthen the institution's ability to present robust curricular practices in future SSRs and audits.

The IQAC Director concluded the meeting by acknowledging the efforts of team members and department NAAC coordinators in compiling data for the SSR.



Prof. (Dr.) Ramesh Arora

**Director IQAC**

Director

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