



## SRI GURU GRANTH SAHIB WORLD UNIVERSITY

Fatehgarh Sahib - 140406

Established under Punjab State Act 20 of 2008, Approved by U.G.C. under Section 22 of U.G.C. Act

### Internal Quality Assurance Cell

#### Minutes of Meeting

Date: 19.02.2024

The meeting of Internal Quality Assurance Cell was held on 19.02.2024 at 11.00 AM. The following members were present during the meeting:

1. Prof. (Dr.) Ramesh Arora, Director, IQAC
2. Dr. Ankdeep Kaur Attwal, Coordinator, IQAC
3. Dr. Supreet Bindra, Assistant Professor, Department of Physiotherapy, Member IQAC
4. Dr. Kanchan Garg, Assistant Professor, Department of Commerce & Management Member IQAC
5. Dr. Rahul Badru, Assistant Professor, Department of Chemistry, Member IQAC
6. Dr. Monika Airi, Assistant Professor, Department of Zoology, Member SSR

#### MINUTES:

The IQAC Director welcomed the members and outlined the primary objective of the meeting, which was to conduct a detailed review and critical analysis of the data compiled under Criteria 4 and 6 for the Self-Study Report (SSR).

#### Review of Data under Criteria 4 (Infrastructure and Learning Resources):

- In charge of Criteria 4 presented the data concerning physical infrastructure, learning resources, library facilities, IT infrastructure, and maintenance of campus facilities.
- Key points like upgrades in infrastructure, library acquisitions, the effectiveness of ICT tools, and student feedback on facilities, were discussed.

#### Review of Data under Criteria 6 (Governance, Leadership, and Management):

- Incharge of Criteria 6 provided an overview of governance policies, administrative procedures, leadership practices, and the effectiveness of institutional management.
- The report covered data on strategic planning, faculty and staff development initiatives, decentralized governance, and participative management practices.
- Emphasis was placed on leadership involvement in institutional growth and the effectiveness of decision-making processes, along with documentation related to quality initiatives and staff development.

It was decided to include photographs of upgraded facilities, a summary of ICT-enabled classrooms, and data on student satisfaction with resources.

Incharge of Criteria 6 suggested highlighting best practices in governance, showcasing participatory management and leadership initiatives as part of the SSR.

A timeline was set for verifying and finalizing the data for Criteria 4 and 6, with a specific focus on cross-checking with relevant departments.

Suggestions were invited from the members on any additional points to enhance the presentation of data in the SSR.

#### **Conclusion:**

- The IQAC Director summarized the key points discussed and appreciated the efforts of the incharges in compiling and presenting the data.
- The next meeting to review the data of Criteria 1, 5 and 7 was scheduled for 20.02.2024.

*Ramesh Arora*  
Prof. (Dr.) Ramesh Arora

**Director IQAC**

Director  
Internal Quality Assurance Cell  
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