



SRI GURU GRANTH SAHIB WORLD UNIVERSITY

Fatehgarh Sahib - 140406

Established under Punjab State Act 20 of 2008, Approved by U.G.C. under Section 22 of U.G.C. Act

Internal Quality Assurance Cell

Minutes of Meeting

Date: 20.02.2024

The meeting of Internal Quality Assurance Cell was held on 20.02.2024 at 11.00 AM. The following members were present during the meeting:

1. Prof. (Dr.) Ramesh Arora, Director, IQAC
2. Dr. Ankdeep Kaur Attwal, Coordinator, IQAC
3. Dr. Richa Brar, Assistant Professor, Department of Mathematics, Member SSR
4. Dr. Nav Shagan Deep Kaur, Assistant Professor and In-charge, Department of Social Sciences, Member IQAC
5. Ms. Jaspreet Kaur, Assistant Professor, Department of English, Member IQAC

MINUTES:

The IQAC Director opened the meeting by welcoming all the members and outlined the objective of reviewing the data under Criteria 1, 5, and 7 for the Self-Study Report (SSR) preparation.

1. Review of Data under Criteria 1 (Curricular Aspects):

- Incharge of Criteria 1 presented the data related to curriculum development, academic flexibility, feedback systems, and the introduction of value-added courses.
- Discussions covered curriculum relevance to employability, the percentage of new courses introduced, and efforts to enhance academic flexibility.
- The data regarding to courses related to cross cutting issues was thoroughly discussed and the ones which do not go with these issues were deleted from the list.

2. Review of Data under Criteria 5 (Student Support and Progression):

- The review included data on student support services, scholarships, career guidance, alumni contributions, student progression to higher education, and placement records.
- In-charge of Criteria 5 highlighted the effectiveness of existing support services, increased student participation in extracurricular activities, and the growing number of alumni contributing to the institution.

3. Review of Data under Criteria 7 (Institutional Values and Best Practices):

- In-charge of Criteria 7 presented data on institutional values, environmental sustainability initiatives, gender equity, inclusion practices, and best practices adopted by the institution.

- Key highlights included sustainability efforts like waste management, green campus initiatives, and gender sensitization workshops.

4. Members discussed the presentation format for data in the SSR, emphasizing the need for clarity, concise summaries, and evidence-backed claims.
5. It was agreed to include graphical data representations for student support trends, curriculum changes, and best practices to provide a clearer picture.
6. Emphasis was placed on ensuring that all claims are backed by verifiable data and properly documented evidence, especially for Criteria 7.
7. A timeline was established for final data verification, compilation, and formatting for Criteria 1, 5, and 7.
8. In charges were tasked with collecting any additional evidence needed to strengthen the SSR sections for these criteria, focusing on areas identified during the SWOC analysis.
9. The IQAC Director concluded the meeting by summarizing the key outcomes and acknowledging the efforts of the in charges.

Ramesh Arora
Prof. (Dr.) Ramesh Arora

Director IQAC
Director
Internal Quality Assurance Cell
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