



# SRI GURU GRANTH SAHIB WORLD UNIVERSITY

Fatehgarh Sahib - 140406

Established under Punjab State Act 20 of 2008, Approved by U.G.C. under Section 22 of U.G.C. Act)

## Internal Quality Assurance Cell

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### Minutes of Meeting

**Date: 09 September 2024**

The meeting of Internal Quality Assurance Cell was held on 09.09.2024 at 12.00 Noon. The following members were present during the meeting:

#### Agenda:

- Review of preparations for the NAAC Peer Team Visit.
- Updates on the Data Validation and Verification (DVV) process.
- Discussions on key focus areas for the Peer Team's evaluation.

The meeting was attended by the following members:

1. Dr. Ramesh Arora, Director - IQAC
2. Dr. Ankdeep Kaur Attwal, Coordinator - IQAC
3. Dr. Kanchan Garg, Member- IQAC
4. Dr. Richa Brar, Member - Member SSR
5. Dr. Rahul Badru, Member - IQAC
6. Dr. Harneet Billing, Member - IQAC
7. Dr. Navshagan Deep Kaur, Member - IQAC
8. Ms. Jaspreet Kaur, Member - IQAC
9. Dr. Supreet Bindra, Member – IQAC
10. Dr. Monika Airi, Member SSR

#### MINUTES

##### 1. Preparation for the NAAC Peer Team Visit

- The Chair emphasized the criticality of readiness for the upcoming NAAC Peer Team visit.
- It was recommended that:
  - Ensuring all SSR data is corroborated with physical evidence at respective departments.
  - Scheduling departmental presentations and mock sessions for faculty and staff.
  - Constituting a working committee who will work for the preparation of Peer team visit.

## 2. Focus Areas for Peer Team Evaluation

- Discussions highlighted key metrics such as infrastructure, student outcomes, faculty qualifications, and extension activities should be the key areas for the visit.
- Members were tasked with compiling department-specific highlights to showcase during the visit.

## 3. Updates on the DVV Process: The coordinator provided an update on DVV queries received and informed about the status of resolved queries.

## 4. Progress on Value-Added Courses

- The progress of courses proposed in the previous meeting was reviewed.
- Departments that have yet to submit proposals were urged to do so by [specific date].
- Feedback mechanisms for ongoing courses were discussed to ensure quality delivery.

## 5. Other Suggestions

- Suggestions were made to enhance the University website with dynamic content related to NAAC processes.
- Members proposed forming a student committee to assist in preparing for the Peer Team's interaction.

The meeting concluded with a vote of thanks to the Chair and members for their contributions.

  
Prof. (Dr.) Ramesh Arora

Director      Director IQAC  
Internal Quality Assurance Cell  
Sri Guru Granth Sahib World University  
Fatehgarh Sahib