



SRI GURU GRANTH SAHIB WORLD UNIVERSITY

Fatehgarh Sahib - 140406

Established under Punjab State Act 20 of 2008, Approved by U.G.C. under Section 22 of U.G.C. Act)

Internal Quality Assurance Cell

Minutes of Meeting

Date: 18 October 2024

The meeting of Internal Quality Assurance Cell working committee was held on 18.10.2024 at 03.00 PM. The following members were present during the meeting:

Agenda:

1. Announcement of SSR prequalification for NAAC assessment.
2. Review of departmental preparedness for the Peer Team visit.
3. Submission of PowerPoint presentations by Criteria In-charges.
4. Verification of infrastructure readiness, including furniture, ICT facilities, and display flexes.

The meeting was attended by the following members:

1. Dr. Pritpal Singh, Vice- Chancellor, Chairman IQAC
2. Dr. Sukhwinder Singh Billing, Dean Academic Affairs
3. Dr. Tejbir Singh, Registrar
4. Dr. Ramesh Arora, Director - IQAC
5. Dr. Ankdeep Kuur Attwal, Coordinator - IQAC
6. Dr. Kanchan Garg, Member- IQAC
7. Dr. Richa Brar, Member - Member SSR
8. Dr. Rahul Badru, Member - IQAC
9. Dr. Harneet Billing, Member - IQAC
10. Dr. Navshagan Deep Kaur, Member - IQAC
11. Dr. Jaspreet Kaur, Member - IQAC
12. Dr. Supreet Bindra, Member – IQAC
13. DR. Monika Airi, Member SSR

MINUTES

1. Announcement of SSR Prequalification

- The Registrar Prof. (Dr.) Tejbir Singh informed members that the SSR had been successfully prequalified for the NAAC assessment.
- Members were congratulated for their efforts and urged to maintain momentum in preparations for the Peer Team visit.

2. Review of Departmental Preparedness

- A detailed review of departmental readiness was conducted. Departments were asked to ensure all data points, documents, and facilities are aligned with claims made in the SSR.
 - Heads of Departments were instructed to conduct mock presentations and submit reports on progress.
3. **Submission of PowerPoint Presentations by Criteria In-charges**
- Criteria In-charges were directed to prepare and submit concise PowerPoint presentations summarizing their respective criteria.
 - Each presentation must include key metrics, evidence, and highlights to showcase strengths.
 - The IQAC will review the presentations to ensure alignment with NAAC expectations.
4. **Verification of Infrastructure Readiness**
- Members discussed the availability and readiness of infrastructure:
 - **Furniture:** Departments were instructed to confirm the availability of adequate seating and tables for Peer Team sessions and interactions.
 - **ICT Facilities:** Functional projectors, computers, and internet connectivity were prioritized for all venues involved in the visit.
 - **Display Flexes:** Departments were tasked with preparing attractive flexes highlighting achievements, vision, and unique initiatives.
 - A physical inspection of these facilities was scheduled for the first week of November to ensure readiness.

The meeting concluded with a vote of thanks to the Chair and members for their cooperation and dedication to the preparation process.


Prof. (Dr.) Ramesh Arora

Director IQAC

Director
 Internal Quality Assurance Cell
 Sri Guru Granth Sahib World University
 Fatehgarh Sahib